

EMAIL INFORMATION

COMPLETE THIS FORM IMMEDIATELY

Last school year, Lakewood Catholic Academy made the long-anticipated switch to an electronic delivery of its weekly newsletter. The benefits to receiving the news electronically are enormous. Parents are able to receive the newsletter at multiple emails, and only need to click and print the forms that they need for their own children. This saves an enormous amount of time, paper, and money. The electronic newsletters are sent out each Thursday afternoon throughout the year.

Parents are permitted to give multiple emails, so both Mom and Dad can receive the newsletter at their own address. Your email is NEVER shared with anyone for any purpose other than official LCA business.

EVEN IF YOU PROVIDED US WITH YOUR EMAIL ADDRESS(ES) LAST YEAR, WE WILL NEED THEM AGAIN.

We rebuild the list each year from scratch.

To assure that you receive your email newsletter, please send an email through your email program to pnickels@lakewoodcatholicacademy.com with the word "newsletter" in the subject area. I will respond to you and you should then add me to your "safe sender's list" to prevent the newsletter from ending up in the "spam" box or being blocked from entry.

Please note: If you do NOT have access to email, you may "opt out" and continue to receive a paper version of the newsletter. Simply check the last line in the form below.

EMAIL FORM

Complete and return this form to your child's homeroom or to the Main Office by **THIS FRIDAY, AUGUST 26th. PLEASE**

NOTE: PRINT YOUR EMAIL ADDRESS VERY CLEARLY and in the correct upper/lower case format!

You may give us multiple email addresses. If more than two, use the back of the form.

Family Name(s) _____

Child's last name (if different from family name) _____

Email address #1: _____

Email Address #2: _____

Grade(s) of your children in 2011-12 (CHECK ALL THAT APPLY)

Pre-K 3 Pre-K 4 Kindergarten Grade 1 Grade 2
 Grade 3 Grade 4 Grade 5 Grade 6 Grade 7 Grade 8

My family does NOT have computer access. Please continue to send me the weekly newsletter in paper form. If you check this box, please provide your oldest child's name and homeroom number:

Oldest Child's Name: _____ Homeroom: _____

Questions: Contact LCA Marketing & Admissions Director Paul Nickels at 216.521.0559, ext. 3028, or by email at pnickels@lakewoodcatholicacademy.com