

Saints Service Organization (SSO)
MEETING MINUTES

Meeting: SSO Board Meeting
Secretary:

Called to Order by: Jenny Reali, President
Date: February 22, 2011
Time: 7:07 p.m.

Attendance: Julia Artbauer, Gretchen Bulan, Mary Ann Campbell, Alayna Fantozzi, Gina Gibson, Laura Jensen, Verna Ann Kotansky, Carrie Litten, Jeni Matousek, Tonya Medley, Lori Militello, Leslie Mitchell, Marie Morabeto, Michelle O'Toole, Maria Pauer, Cathy Ramierz, Jenny Reali, Tracy Rehl, Debbie Riddle, Colleen Rouse, Kim Sinagra, Ellen Spear, Patty Thoma, Stacy Tucker, Caron Viglianco,

TOPIC/SPEAKER	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
Meeting Called to Order, Prayer, Minutes Reviewed, Birthdays, Thank Yous,	<ul style="list-style-type: none"> • Jenny called the meeting to order • Jenny and attendees recited the opening prayer • Acknowledgement of February birthdays • Thank you to Jeni Matousek for Catholic School Week events/services for teachers • Minutes from January 2011 reviewed and motion made to approve [no call for second or vote] • Jenny has written a letter letting everyone know what SSO does and what they are supporting • Tables are being put together by grade for the Reverse Raffle • Upcoming events – Daybreak with Dad, Morning with Mom, Spring Event, and Volunteer Appreciation (Katie Trainor will co-chair) 	<ul style="list-style-type: none"> • Share thank you notes from faculty and staff
MaryAnn Campbell – Director of Advancement	<ul style="list-style-type: none"> • Communication will be sent home regarding Nick Ventura, who had a snowboarding accident • There is a group organizing help based on the family's needs. • There will be an all school Mass on February 23 for Nick • The early childhood program is pretty much full – a second afternoon class has been added. • Kindergarten is full and has a waiting list. • Jenny and Leslie will go the LCA Board of Directors meeting on Monday as part of the Mission Moment. • Mrs. Arbezniak will receive the diocesan calendar tomorrow for the next school year. 	
Marie Morabeto - Treasurer	<ul style="list-style-type: none"> • Marie put together a worksheet. • The run did not make as much as anticipated. • Lakewood Hospital donated \$2,000 (\$1,000 for run & \$1,000 for Reverse Raffle) • Regency has donated \$500 (\$25 for run & \$250 for Reverse Raffle) • SSO meeting expenses include Volunteer Fair boards and binders. 	<ul style="list-style-type: none"> • After Reverse Raffle determine if budget needs modified.
Volunteers for Nominating Committee	<ul style="list-style-type: none"> • Leslie will head the nominating committee. Four people needed. • Katie has agreed to be secretary for a second year. • Marie has said she will be treasurer for a second year. • Vice President needed. 	<ul style="list-style-type: none"> • If interested in being on the committee see Jenny or email Leslie.
Tracy Rehl – Membership	<ul style="list-style-type: none"> • 254 SSO Members 	
Chair Reports – Jeni Matousek Cathy Ramirez Verna Ann Kotansky Alayna Fantozzi Michelle O'Toole Patty Thoma	<ul style="list-style-type: none"> • Jeni reviewed Teacher Appreciation Week activities. • Cathy reported that 56 tickets have been sold for the Reverse Raffle and there are 14 faculty sponsors. Julie Artbauer has a team for decorations. They hope to have an iPad for a raffle. There will be side boards at \$3, \$5, and \$10. The program deadline is Tuesday, March 1. Contact Elizabeth for grade tables. • Verna Ann reported bingo brought in \$9,000 in January and \$12,000 in February. She has six 	<ul style="list-style-type: none"> • Reverse Raffle volunteers needed. • Jenny will send out an email regarding cafeteria volunteers. • Letter should be sent

<p>Colleen Rouse Lori Militello Gretchen Bulan Julia Artbauer Ellen Spear Debbie Riddle</p>	<p>new volunteers and three people have shown interest. Most teams have openings. Volunteers receive detailed job descriptions and training. Bingo will lose eight volunteers due to eighth grade graduation.</p> <ul style="list-style-type: none"> • Alayna reported that cafeteria volunteers are going well. There are a few dates open. • Michelle reviewed the Box Top and Soup Label programs. Box tops are sent in twice a year. Cash received goes towards technology. Box Tops has a program that involves ordering things on-line and entering the school's code. There was a suggestion to have a suggestion for a "Box Top Mom" for the classrooms and to have students cut out the tops. • Patty reported that there are seven volunteers for Catechesis of the Good Shepherd. The program is for grades 1-4 and is going well. She is always looking for volunteers. • Colleen reported that the eighth grade trip is three months away. The spring fundraiser will be a flower sale. Order forms will go out late March or early April. The flowers are from Dean's. Pick-up will be the Friday before Mothers' Day. The calendar profit was \$9,000. We are hoping to raise a total of \$11,000. Expenses are the Washington DC trip, Cedar Point bus, tee shirts, picnic, and class gift to the school. • Lori reported that the library has 10 moms, one grandmother, and a dad volunteering. It is going great. • Gretchen reported that the next newsletter will be out at the end of March. Items in it will be pizza skate, reverse raffle, teacher appreciation/Catholic Schools Week, and a couple of on-going events. • Julia said that this is a year of learning what is wanted from the Spirituality Committee. Next year they will have a great starting point. There was a suggestion to join what is going on at the parishes or putting together a one day retreat. • Ellen reported that the Sunshine Committee is putting together meals and have thought of putting together a prayer or Rosary group. The web site for volunteers is lotsofhelpinghands.com. Gift cards were given to the family who had a fire. • Debbie reported that the yearbook will have four colors and will be 88 pages. Ripcho has worked with up for all of the big events. All panel pages are complete. Order forms will go home in late April or early May. The cost will be \$30. Keep sending her photos – email them, leave copies at the office, or send her a jump drive. The yearbook will include the eighth grade Washington DC and Cedar Point trips. 	<p>out explaining Box Tops & Soup Labels and information should be put in the newsletter a couple times a year.</p> <ul style="list-style-type: none"> • Get feedback from those who received meals through the Sunshine committee.
<p>Prayer & Adjournment – Leslie & Jenny</p>	<ul style="list-style-type: none"> • Meeting was adjourned at 8:30 p.m. 	
	<ul style="list-style-type: none"> • NEXT MEETING TUESDAY, MARCH 29, 2011 AT 7:00 P.M. 	