

LOFT Meeting
November 27th, 2007

Board

Attendance: Toni Holtzhauser, Chris Butterfield, Shari Plzak, Michelle O'Toole

Member

Attendance: Brenda Basalla, Gretchen Bulan, Rob Bumm, Chuck Hokky, Peggy Jones, Mary Martin, Amanda Mieras, Cheryl Moran, Kathy Petrick, Tracy Rehl, Ellen Robinson, Sue Seeds, Lindsey Shelley, Ellen Snider, Patty Sullivan, Marilyn Wangler

- I. The meeting was called to order with a prayer.
- II. Minutes from the October 2007 general membership meeting were reviewed and approved, with a change in the reporting of the length of the candy sale. It was also added that Shannon Dolan has agreed to chair next year's Fall Festival.
- III. Treasurer's Report –
We are on track with the budget. The directory printing was under budget, as was the Fall Parent/Teacher Social.
- IV. Principal's Report –
The music department wants to know if they are budgeted to get \$200 for field trip transportation. Last year, money was given to the homerooms. This year, teachers are notifying Cheryl King when and how they are applying the \$200.
- V. Report of Standing Committees –
 - a. Fall Festival – Profits were below projected amount. There were numerous contributors. Pumpkins were scarce and expensive. Clean up was more expensive due to the mess made by the students with the Silly String. No presales were done due to an error in the flyer not being sent home. Paint was needed to paint a new game that was donated by Pete Klepek. Overall, turnout was better than expected considering the conflicting date with the St. Ed's/St. Ignatius game. There was some post-holiday shopping that was done to prepare for next year's event.
 - b. Magazine Sale – LCA received a \$6000 advance against projected profits. The first of three invoices have been sent to those who ordered. Mrs. Corrigan's class won the Mr. Bacon race.
 - c. Fall Jr. High Dance – It was on 11/2/07. Attendance was down. The 8th grade class didn't really come. The expenses were a bit over budget, but that includes the deposit for the DJ for the spring dance. To offset this, the admission cost may increase. Two suggestions to increase attendance were to involve the 8th grade in planning the event or change the event to include the 6th and 7th grades as a way to welcome the 6th graders into the junior high level.
 - d. Night at the Races – It was 11/16/07. Event went well. There were 193 presale tickets and between 16 and 20 at the door. All 90 horses were sold prior to the event. The event grossed over \$15,000. Food and drink costs were kept to a minimum, total cost about \$300. They received many donations, including gift cards, and a keg of beer from St. James. St. Malachi got all leftover food. Over \$4,000 in cash prizes and 12 gift baskets were given away. The projected net profit is over \$9,000. Chairpersons Ellen Snider and Gretchen Bulan noted that the net profit is the highest ever, but the overall trend for gross profits is in a decline.

Donations to keep overhead low are crucial. They also received a lot of positive feedback on moving the event to the Fall. A special thank you to the Mieras family for donating the betting windows that will be used for years to come.

- e. Elf Shelf – Scheduled for 12/8/07 from 9 am – 12 pm. Donations have been pouring in. Still need more wrapping paper and gift tags. Low on volunteers to work the day of the event and set-up. Set-up will be Friday after 3 pm in the 2 science labs and the algebra room.
 - f. Breakfast with Santa – The theme is Candyland. Kamm's Corner is donating the costumes.
 - g. Ice Skating Social – The flyer has been sent out.
 - h. Tobogganing – Jean Spackman is the chairperson. According to Toni, she received the contract from the chalet, and they need a deposit check.
 - i. Malley's Candy Sale – Catalogs will be sent home in January.
 - j. Other – Michelle O'Toole wanted to know if parents wanted to order the school supply kits again next year. It was suggested that cleaning supplies be removed from the supply list and bought in bulk by LOFT. It was agreed that Michelle would sign the 2008-2009 contract. Orders will be due before Easter as the actual due date is during Spring Break.
- VI. Unfinished Business – Toni talked to the instructor of the RAD Kids program and will schedule a time for him to attend a LOFT meeting to explain more about the program.
- VII. New Business – Christmas programs have been scheduled. Kindergarten will perform December 17th in the gym. Grades 1-4 will perform the night of December 18th. There will be no Pre-K performance.
- VIII. Open Forum – Toni read a letter from Mrs. Johnson. She wants volunteers to sew costumes for the 6th grade Stations of the Cross production on Holy Thursday.
- IX. Announcements – Starting the week of December 3, the bookstore will be open before and after school every day until Christmas. There will be no LOFT meeting in December. The next LOFT meeting is scheduled for Tuesday, January 29th, 2008.
- X. Closing Prayer and Adjournment – Meeting adjourned with a prayer.

Minutes submitted by Shari Plzak.